**Payment of Fees**

**Reviewed: 07/0//2018 Next Review: 07/08/2019**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Education and care services regulation/s** | **NSW Department of Education policy, procedure or guidelines** | **National Quality Standard(s)** | [**Preschool Handbook**](https://schoolsequella.det.nsw.edu.au/file/caddbee8-92ca-422b-a9df-cffdd34d5ccf/1/preschool-handbook.pdf) **reference** | **Education and care services regulation/s** |
| [Regulation 168(2)(n)](http://www.austlii.edu.au/cgi-bin/viewdoc/au/legis/nsw/consol_reg/eacsnr422/s168.html) | The following department policies and relevant documents can be accessed from the preschool section of the department’s [website](https://education.nsw.gov.au/teaching-and-learning/curriculum/preschool/policies-and-procedures);* Preschool Class Fees in Government Schools Policy PD/2011/0423/V01
* Finance in schools handbook (FISH)
* Preschool fee schedule
 | **7.1.1: Service philosophy and purpose**A statement of philosophy guides all aspects of the service’s operations.**7.1.2 Management Systems**Systems are in place to manage risk and enable the effective management and operation of a quality service.  |   | [Regulation 168(2)(n)](http://www.austlii.edu.au/cgi-bin/viewdoc/au/legis/nsw/consol_reg/eacsnr422/s168.html) |

* ***Preschool Class Fees in Government Schools: -***

The ‘Preschool Class Fees in Government Schools’ policy applies to all NSW Government preschool classes from the beginning of the 2012 school year (27 January 2012). It outlines the general principles governing the fees processes, information on collecting fees, fee relief and/or exemption.

The NSW Department of Education and Communities operates preschool classes in 100 government schools. These classes were established to provide a preschool education for children one year before school entry in areas of disadvantage with a particular focus on children:

* Living in low socio-economic circumstances;
* Who are refugees or from culturally and linguistically diverse backgrounds;
* With disabilities;
* Who are Aboriginal.

In line with the Preschool Enrolment Policy schools are required to provide priority to the neediest children in the local community who are unable to access other early childhood services.

However, at Edgeworth Public School Preschool at the discretion of the Principal a full fee exemption is currently in place based on these guidelines;

* All children attending preschool classes in schools with an ICSEA value of less than 699 will be fee exempt.
* In addition, in exceptional circumstances, the principal will be able to exercise his/her discretion and grant a full fee exemption where the child would not otherwise be able to attend.
* Public school preschools serving the most disadvantaged communities in NSW will not charge preschool fees.