

## **OUR VISION**

Edgeworth Public School embraces  
an inclusive culture of success where  
everyone is connected and  
empowered to reach their potential.



# **EDGEWORTH PUBLIC SCHOOL PRESCHOOL**



# OUR PRESCHOOL



## INTRODUCTION

Since 1891 Edgeworth Public School has offered quality educational facilities and a caring environment for the children in our community. Edgeworth Public School is a community school where all members are regarded as equal. Our school is committed to adding value to every child's learning experiences, working in harmony with parents, carers and the wider community. We are staffed by a team of dedicated and talented teachers who provide a creative, innovative and caring environment to support children reaching their full potential.

## PRINCIPAL'S MESSAGE

Welcome to Edgeworth Public School, where we Connect, Succeed and Thrive in all that we do. Our school has a long history of providing quality education since 1891 and is committed to fostering citizens of the future in a supportive and stimulating learning environment. We service the surrounding communities of Edgeworth and Cameron Park with facilities to cater for our growing demographic.

Our preschool staff are highly qualified and dedicated to bringing about the best possible outcomes for your children. Edgeworth Public School Preschool implements a learning curriculum that aligns with the Early Years Learning Framework (EYLF).

Children learn through play-based activities and intentional teaching that develops their understanding of 'being, belonging and becoming'. Staff continually assess children's development and adjust their programs according to student developmental needs. We look forward to joyful and successful preschool and primary school years, working with you and your children as they grow in confidence and go from strength to strength as young people and learners.

I look forward to meeting you and welcoming you to our school community.

Todd Osland  
Principal





At Edgeworth Public School Preschool we;

- 
- A photograph of a wooden box filled with smooth, dark stones. Several white, oval-shaped stones are placed on top of the dark stones, each with a word written on it in various colors of ink. A small white card is tucked into the back of the box with the text "Words from our families about our choice". The words visible on the stones include: "Amazing", "Best", "Happy", "Organised", "Exclusive", "FUN", "Affable", "Amazing!", "encourage", "Broad-Oh", "exploring", "run", "Loving the PMS Super", "Great", "Accounting", "Dusting", "Proud of", and "run".



# PRESCHOOL DETAILS



## CONTACT DETAILS

<b>Address:</b>	Minmi Road Edgeworth NSW 2285
<b>Phone:</b>	(02) 4958 1831
<b>Preschool Phone:</b>	(02) 4958 8532
<b>Website: -</b>	<a href="http://www.edgeworth-p.schools.nsw.edu.au">www.edgeworth-p.schools.nsw.edu.au</a>
<b>Email:</b>	<a href="mailto:edgeworth-p.school@det.nsw.edu.au">edgeworth-p.school@det.nsw.edu.au</a>
<b>Facebook:</b>	<a href="https://www.facebook.com/EdgeworthPublicSchool">www.facebook.com/EdgeworthPublicSchool</a>

The service approval number is SE- 00007171

The NSW Regulatory Authority is:  
Quality Assurance and Regulatory Services Directorate,  
Early Childhood Education, NSW Department of Education  
Locked Bag 5107, PARRAMATTA NSW 2124  
Phone number - 1800 619 113 (toll free)  
[ececd@det.nsw.edu.au](mailto:ececd@det.nsw.edu.au)



Education and Care Services National Law

Education and Care Services National  
Regulations



## NATIONAL QUALITY FRAMEWORKS

The National Quality Framework aims to raise quality and drive continuous improvement and consistency in education and care services through:

- National Legislative Framework
- National Quality Standard
- National Quality Rating and Assessment process
- National body called the Australian Children's Education and Care Quality Authority.

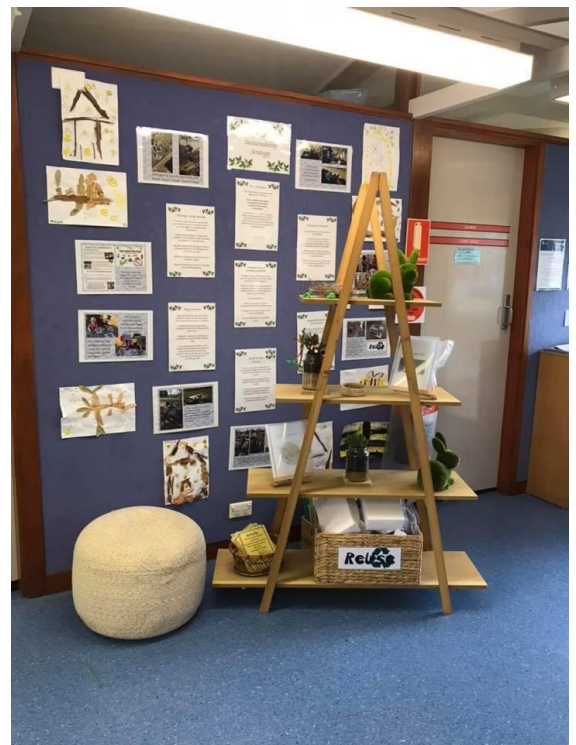
Information available at: [www.acecqa.gov.au](http://www.acecqa.gov.au)

## QUALITY IMPROVEMENT PLAN

All services must prepare a Quality Improvement Plan that:

- includes an assessment of the quality of the practices of the service against the National Quality Standard and the National Regulations
- identifies areas of strength
- identifies any areas that the provider considers may require improvement
- includes a statement of philosophy of the service.

Our Quality Improvement Plan is available to view in the Preschool parent room.



ASSESSMENT & RATING

In November 2018, our preschool underwent our latest Assessment and Rating process. We are extremely proud to share that we were rated as MEETING in each of the 7 Quality Areas of the National Quality Standard.



The National Quality Standard is made up of seven quality areas

1 Educational program and practice			
2 Children's health and safety			
3 Physical environment			
4 Staffing arrangements			
5 Relationships with children			
6 Collaborative partnerships with families and communities			
7 Governance and Leadership			
	Significant Improvement Required	Working Towards National Quality Standard	Meeting National Quality Standard
			Exceeding National Quality Standard

This service was last assessed in January 2019 against the *National Quality Standard for Early Childhood Education and Care and School Age Care* and these ratings have been awarded in accordance with the *Education and Care Services National Law Act 2010* and the *Education and Care Services National Regulations 2011*.

Date of issue: 25 August 2020

ASR-00024830

SE-00007171



# COMMUNICATION



The school utilises a number of means to communicate activities and upcoming events at our school.

## THE SCHOOL WEB PAGE

<https://edgeworth-p.schools.nsw.gov.au/>



## SCHOOL NEWSLETTER

In order to reduce Edgeworth Public School's Environmental Global Footprint, twice a term a newsletter is sent out electronically via the school website page, Facebook and Storypark.

Hard copies are available upon request from the front office.

## STORYPARK

Edgeworth Public School Preschool is excited to announce that we will be implementing Storypark – a secure, private online space to ensure your child receives the best support possible and that you are involved and up-to-date with your child's development.

Storypark provides each child with an online community which you (their parent/guardian) own and control who has access to, at no cost, for as long as you wish.

Storypark helps educators, children and families to:

- improve understanding of each child's interests and abilities so they receive even better support
- deepen relationships and strengthen communication
- share videos, photos and text capturing children's learning and development
- create a portfolio of your child's learning that travels with your child and can be accessed by you forever
- reinforce experiences and deepen children's learning
- capture family culture and heritage
- involve the children in their portfolio
- interact quickly and effectively through iPhone, Android and tablets
- create smooth transitions when your child moves from one educator/centre to another.











# GENERAL INFORMATION

## CHANGE OF DETAILS

It is most important that you notify the school office as soon as possible of any changes to contact details, family arrangements, parent details or any other information pertaining to your child's enrolment. We must have current contact details at all times for cases of illness or emergency.

## PRESCHOOL HOURS

Our Preschool program operates 1 full-time classroom with two groups of up to 20 children.

*Current structures-15 hours a week:*

Group 1 attend every Monday and Tuesday from 9.10am to 3.10pm and on alternate Wednesdays from 9.10am to 3.10pm.

Group 2 attend every Thursday and Friday from 9.10am to 3.10pm and on alternate Wednesdays from 9.10am to 3.10pm.

## ARRIVAL TIME

Our Preschool sessions commence at 9.10am and children should arrive on time so they don't miss important activities at the beginning of the day. It is important that children are brought to and collected from Preschool by a responsible adult. Preschool children (and their siblings) must be fully supervised by an adult before Preschool starts (and after it finishes). Children must not be left unattended in the playground or Preschool classroom at any time.

The Preschool staff cannot accept responsibility for children before 9.10am as we have other duties and need to prepare the program for the day ahead. However, we will always make time available if you need to see us about anything urgent at this time.

### Preschool morning procedures

Upon arriving at the Preschool, we ask that you follow the morning procedures to ensure a smooth drop off and start to the day.

- Sunscreen will need to be applied by parents/carers upon arrival. Children will also need to have a sun safe hat on.
- Name tags will be available for parents to place on their children (first week only).
- Educators will open Preschool doors at 9:10am. Children will be able to enter the preschool with the educators.
- Families are asked to say goodbye to children at the front door and allow children to walk into preschool on their own. We have found this supports children with separation anxiety and encourages independence.
- Children's parents will need to sign children in, in the sign on book located on the outside table.
- Please inform educators if you child is attending OOSH.

## COLLECTION TIME

The Preschool session finishes promptly at 3.10pm. ***It is most important that you are on time to collect your child***, as children can become quite distressed if their parents are late. Please arrive a few minutes before 3.10pm so you are ready to collect your child as soon as Preschool ends. Families can sign children out of preschool in the family room.

If you are unavoidably delayed, please phone and let us know so we can reassure your child that you will be coming soon. At the end of the day staff will farewell the children individually when they see that their parent/carer has arrived. This way we can pass on important information about your child's day.

Children can only be collected by their parents or guardians or another **adult** who has been authorised to collect your child on the enrolment form. If anyone else collects your child. In an emergency you may phone staff to authorise someone else to collect your child, but you will need to provide staff with their contact details, and we will ask them for identification when they arrive.

## **FEES**

The Department of Education will not be charging preschool fees for 2023.

## **COLLECTION OF MONEY**

Our preferred payment method can be made using the Department of Education's School Bytes system. If you are sending money to Preschool, families are requested to enclose the money in an envelope and clearly print the child's name, group and item on the front. EFTPOS facilities are available through the school office. There is a minimum of \$10 for each transaction. Individual receipts are issued for monies received.

## **APPOINTMENTS**

Parents are always welcome to discuss their child's progress with the Preschool teacher. We do ask you to make an appointment by telephoning the preschool on 4958 8532. Appointments need to be made around the staff's daily responsibilities and commitments.

Parents are invited to attend a formal interview once a year. This is an opportunity to discuss your child's learning goals and general development. Additional interviews can be arranged at other times by making an appointment.

## **LEARNING SUPPORT TEAM**

Our school closely monitors the learning of all children. A Learning Support Team (LST) consisting of the Deputy Principal, School Counsellor, Assistant Principals, Learning and Support Teachers and class teachers where appropriate, meet fortnightly to discuss the learning and support needs of identified children. Teachers make referrals to the Learning Support Team, usually in consultation with families. The LST develops a plan around assisting the child. Families are involved in this process.

## **NON-SMOKING ENVIRONMENT**

It is a policy of the Department of Education that smoking is not allowed inside the school grounds and buildings. Parents and staff are required to comply with this regulation.

## **BEFORE AND AFTER SCHOOL**

Parents are asked to accompany children to and from Preschool via the pedestrian access gates (Gate 1).

## **OOSH (Outside Of School Hours) Before and After School Care Centre**

There are currently two OOSH service providers available to families of Edgeworth Public School.

**Fair Play OOSH Edgeworth** is a 200 metre walk from the hall located in the Hunter Life Education Centre, and provide a child led environment. They are open for before and after school care and Vacation Care Monday to Friday.



Further details may be obtained from the school office or by contacting 0414 341 140

Email - [edgeworth@fairplayoosh.com.au](mailto:edgeworth@fairplayoosh.com.au)

<https://www.fairplayoosh.com.au>

Former Life Education Building- 1 Renfrew Crescent, Edgeworth

**Active OOSH Cameron Park** offers before and after school care. A bus operates to transport the students to the school in the morning and then picks up the children in the afternoon to take them back to the Cameron Park Community Centre. Operating times are 6:30am to 6:30pm weekdays. Further details may be obtained from the school office or by contacting 0409 286 959

Email - [cameronparkoosh@gmail.com](mailto:cameronparkoosh@gmail.com)

<https://www.activeooshnsw.com/cameron-park/>

107 Northlakes Drive - Cameron Park



## COMPLAINTS PROCEDURES

Our Preschool values the feedback of educators, staff, families and the wider community in helping to create a service that meets regulation and the needs of enrolled children and their families and we encourage open communication through opportunities to respond and feedback on the program. A component of this feedback is the ability to put forward a complaint and have this managed appropriately with due consideration for accountability and quality improvement.

- All minor complaints and disputes will be resolved promptly and without using formal procedures. Whenever possible, informal resolution will be attempted first in all matters assessed as less serious.
- Families are advised to initially make complaints to our teachers or principal, whoever is most appropriate, by appointment. Complaints will be dealt with confidentially and professionally, as per the NSW Education and Communities Complaints Handling Policy, 2011.
- Displayed in the Preschool entrance (on the DoE template) is the photo and name of the school principal and a statement noting that this is the person to whom a complaint can be made.
- Also displayed in the entrance is a statement advising families that if their complaint is of a more serious nature, or relates to the breach of a regulation, they may choose to contact our regulator: The NSW Early Childhood Education Directorate, Department of Education.  
e-mail: [ececd@det.nsw.edu.au](mailto:ececd@det.nsw.edu.au) phone: 1800 619 113







# CURRICULUM

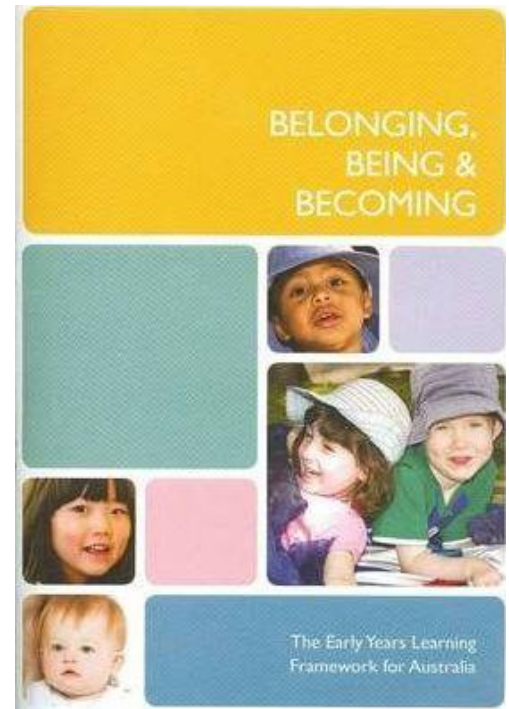


Our preschool is guided by the Early Years Learning Framework (EYLF). This framework is based on three key ideals;

- **BELONGING** - the basis for living a fulfilling life. Children feel they belong because of the relationships they have with their family, community, culture and place.
- **BEING** - is about living in the here and now. Childhood is a special time in life and children need time to just “be” – time to play, try new things and have fun.
- **BECOMING** - is about the learning and development that young children experience. Children start to form their sense of identity from an early age, which shapes the type of adult they will become.

The vision of the EYLF is for all children to experience play-based learning that is both engaging and builds success for life. Through implementing the framework, teachers will assist your child to achieve the following outcomes:

- a strong sense of their identity
- connections with their world
- a strong sense of wellbeing
- confidence and involvement in their learning
- effective communication skills.





## VIRTUES EDUCATION

The virtues approach creates a safe place for children to learn and play as they develop their understanding of the character virtues. Teaching the language of the virtues works to build children's self-esteem as well as enhance and strengthen their relationships and refine their emotional intelligence.

We use the language of the virtues in our interactions with children and teach them through stories, songs and shared discussions.

Each fortnight the children are introduced to a new virtue.

Our resource pack has a card for each virtue which outlines some information and language that can support the virtue. We will share these cards on Storypark as we introduce them to the children.



## CONTRIBUTION TO DECISION MAKING.

Families are welcome to contribute to the decision-making procedures of the school through the P&C committee. The P&C plays an important role within the school. Meetings are twice a term. Dates and times are advertised in the newsletter. All parents are encouraged to attend the meetings. As well as its more official activities, the P&C provides an informal meeting ground for parents and teachers and serves a fundraising function for the school.

## PARTICIPATION IN PRESCHOOL ACTIVITIES

Families are welcome to share their special skills, interests and diverse family cultures with the Preschool and are encouraged to participate in social activities to enable them to meet other families and form a sense of belonging to the school. Families can help in the following ways:

- sharing knowledge and expertise of craft, cooking, music, storytelling, job skills etc.
- participating in the daily program
- working bees in the garden, etc.
- cultural backgrounds

It is a requirement of the Department of Education that all volunteers follow the school's expectations linked to safety and respect, and that they legally provide a "Working with Children Check" or Appendix 5. Please see the office for further details.





# CLOTHING

## PRESCHOOL HATS

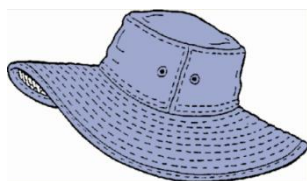
A sun safe hat must be worn at Preschool as part of our sun safe procedure. The school bucket hat is available for purchase from the school office (cash only) or uniform shop. We encourage you to purchase a school hat for your child as it enhances their sense of belonging within the school.



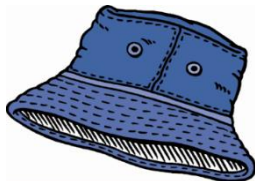
### Did you know...?

- A cap just doesn't cut it. Skin cancer is most commonly diagnosed on the face, neck and ears.
- A SunSmart hat can reduce the amount of UV radiation reaching the eyes by 50 per cent. Makes sense to wear a shady hat, doesn't it?
- Over 2,000 people die from skin cancer each year in Australia. Melanoma is the most common type of cancer diagnosed in young people aged 12-24 years.

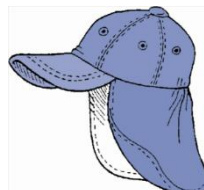
When buying a hat for you and your family choose one of the following SunSmart hat styles:



**Broad-brimmed**



**Bucket**



**Legionnaire Style**

### What to look out for when choosing sun protective clothing?

Sun protective clothing is included in the centre/school uniform/dress code.

Cancer Council recommends clothing is cool, loose fitting and made of closely woven fabric that covers as much skin as possible.

When shopping for clothing aim for the following:

- tops with collars or higher necklines, and longer style sleeves (at least elbow length)
- longer style dresses, skirts and shorts (at least knee length)
- rash tops for outdoor swimming

Keep in mind—the less exposed skin means less sunscreen application.



**SLIP** on sun-protective clothing

### Protect your family – Download the SunSmart app

Sun exposure during childhood and adolescence is a critical factor in determining future risk of skin cancer—and the damage from UV radiation is cumulative and irreversible. Please take the time to ensure your children are protected whenever the UV is 3 and above, they're worth it! Download the FREE SunSmart app from the app store for local daily sun protection times.



## **LABELLING**

All clothing and hats should be clearly marked with your child's name and class. Check that the name is still there after washing. Items found at school are kept in lost property. Please explain to your child the importance of putting their belongings in their own bag.

## **PHYSICAL ACTIVITIES**

Physical activity is very important for children and opportunities are provided daily at Preschool for structured and unstructured physical activity.

During the Preschool sessions, your child will be involved with some hands-on experiences both inside the Preschool and in the outdoor area. These experiences can, at times, be very messy.

Please ensure your child is dressed appropriately so that they feel confident to participate in all the challenges provided throughout the day. In keeping with the sun safe policy, children will need to wear a suitable sun safe hat (no caps) and shirt that cover their shoulders.

A warm coat and hat is required in winter. The children will be challenging themselves on the climbing equipment so sensible footwear is essential. Gumboots and thongs are not appropriate to wear whilst playing in the outdoor area. Long dresses and skirts can be dangerous.

## **SPARE CLOTHES**

Please ensure that your child has a full change of clothes in their bags.

## **WET/DRY BAG**

We are no longer using plastic bags in the Preschool so we ask families to provide their child with a wet/dry bag. They are great to put children's dry and wet clothes in.



## **WHAT TO BRING TO PRESCHOOL**

Each day your child will need to bring:

- school bag
- spare clothes and underwear
- lunch
- drink bottle (WATER ONLY)
- morning tea
- fruit break (fresh fruit or vegie in a separate container)
- a hat (broad brimmed, legionnaire or bucket - NO CAPS)

**We encourage children not to wear gumboots or thongs at preschool due to safety reasons.**





# LEARNING EXPERIENCES



A wide variety of experiences are provided for the Preschool children throughout the year. Some of these include:

- Henny Penny Hatchery
- Car Wash
- Post Office excursion
- Easter Hat Parade
- Book Week Parade
- Library visits
- Bus Depot excursion
- Emergency Service visits
- Butterfly garden







## **CHILD WELFARE AND MANAGEMENT**

At Edgeworth Public School Preschool we value that everyone is an individual and that we all have the special qualities that make us who we are. It is important that children are treated with respect by valuing their uniqueness and what they bring to our Preschool. We provide a supportive, welcoming and culturally inclusive environment where children feel safe and happy.

## **EMERGENCY MANAGEMENT PROCEDURES.**

The Preschool has a policy on emergency evacuations and is required to practise evacuation procedures. All staff and children participate regularly throughout the year.

## **FOOD AND DRINKS AT PRESCHOOL**

Our preschool is guided by the Australian Dietary Guidelines.

The guidelines recommend that, as a guide, foods should contain less than:

- 20g fat per 100g
- 15g sugar per 100g
- 600mg salt per 100g

We encourage healthy eating habits at preschool and don't encourage lollies, cakes, chips, chocolate, sweet biscuits, or products high in sugar or sodium (savory biscuits). We also do not encourage jam or honey on sandwiches. Our preschool has developed a localised 'Food and Nutrition' procedure in line with the National Dietary Guidelines. A note will be placed in your child's lunch box.

## **ANAPHYLAXIS**

At times, we have children enrolled who suffer from allergies. These can be life threatening. Every child has the right to be kept safe, therefore, if a child with anaphylaxis is enrolled at our Preschool, there will need to be further restrictions on food. Please do not send any nuts or products containing nuts - this includes muesli bars and sandwich spreads such as peanut butter and Nutella.

## **MEAL TIMES**

Children are required to bring fruit break, morning tea and lunch. Fruit break will need to be separate to morning tea and lunch as we take it outside in the morning. Families are asked to place an ice brick in their child's lunchbox every day to keep food fresh.

**Please label ALL lunch boxes and drink bottles**

# Healthy Food Guidelines

## Best left in

## Fruits and Vegetables

## Best left out

All fresh fruit  
(whole or cut up)  
Fruit in natural juice  
(from a tin or tub)  
Whole vegetables  
(e.g. corn on the cob)  
Salad vegetables  
Canned vegetables (e.g. corn)  
Veggie sticks

Fruit juice and fruit drink  
Fruit straps  
Fruit bars  
Potato chips and crisps

## Best left in

## Breads and Cereals

## Best left out

Breads: loaf, pita, rolls, Lebanese, wholemeal, wholegrain, Turkish, scrolls, pumpkin bread, raisin bread, rye  
\*High fibre breakfast cereals  
Rice  
Pasta  
Noodles  
Pikelets/pancakes  
Fruit muffins/scones  
Pasta or rice salad  
Air-popped popcorn  
Cous cous  
Rice/corn cakes  
\*Rice crackers  
Crumpets  
\*Crispbread/crackers

\*Low fibre, high sugar or salt breakfast cereals  
Pastries e.g. croissants, donuts, danish  
2 minute noodles  
\*Muesli and cereal bars  
Cakes  
Sweet biscuits – plain, cream filled, chocolate and chocolate chip  
Coloured, buttered or salted popcorn

## Best left in

## Milk, Yoghurt, Cheese

## Best left out

Cheese  
Plain milk  
Vanilla or fruit yoghurt  
Custard

Flavoured milk  
Flavoured custard  
Dairy desserts or puddings

Note reduced fat dairy products are recommended for children over 2 years of age

## Best left in

## Lean Meat, Fish, Chicken or Alternative

## Best left out

Roast beef, tuna, salmon  
Lean chicken, fish, pork, veal, beef, lamb  
Cubes of tofu  
Hard boiled egg  
\*Baked beans  
4 bean mix  
Kidney beans  
Lean meatballs  
Sardines

Frankfurts  
Cabanossi  
Chicken roll  
Bacon  
Sausages

Chicken patties  
Sausage rolls or pies  
Salami  
Devon

Note check your service allergy policy before sending eggs

## Best left in

## Drinks

## Best left out

Water  
Plain milk

Fruit juice and fruit drink  
Soft drinks  
Cordial  
Flavoured mineral waters

Flavoured milk  
Energy drinks  
Sports drinks

**\*Use these guidelines to choose healthier packaged foods**

**Good for kids**  
good for life

Nutrition Information		
Servings per package: 3		
Serving size: 150g		
	Quantity per serving	Quantity per 100g
Energy	608kJ	405kJ
Protein	4.2g	2.8g
Fat, total	7.5g	4.9g
- saturated	4.6g	3.0g
Carbohydrate	18.6g	12.4g
- sugars	18.6g	12.4g
Sodium	90mg	60mg

Always compare products using the **100g column**

Less than 20g **fat** per 100g

Less than 5g **saturated fat** per 100g

Less than 15g **sugar** per 100g

Less than 600mg **sodium** per 100g

## IMMUNISATION

Before your child will be allowed to enrol at our Preschool, the office must have sighted your child's updated Medicare Immunisation Statement. Blue book will not be accepted. The Medicare statement can be accessed through your MyGov account. Please speak to your doctor if you require more information.

## MEDICAL CONDITIONS AND ACCIDENTS

It is important that sick children are kept at home for their own comfort as well as the comfort and health of other children and staff. If a child becomes ill or is injured at school, appropriate First Aid will be given and if necessary, parents will be notified and asked to take their child home. If emergency treatment is required parents will be notified immediately and the child will be transferred by ambulance to hospital. In such cases ambulance services and treatment are free. All students who have an ongoing condition (e.g. asthma, diabetes, epilepsy, anaphylaxis) must have a treatment plan completed by parents and their GP and lodged at the school. Health Management Plan proformas are available from the front office or from a staff member in the Preschool.

If a child is to take a **prescription medicine** while at Preschool, you must provide written directions from a medical practitioner and the medication in its original container clearly identified for your child. Medication must be handed to staff at the beginning of each day for safe storage and a medication form must be completed by the parent. Information on a child's health status (e.g. epilepsy, diabetes) should be given on enrolment or on diagnosis. If the health problem is serious, please provide an up-to-date photograph of the child so it can be placed on our Medical Alert board.

## ANAPHYLAXIS AND ALLERGY MANAGEMENT

Edgeworth Public School Preschool is an allergy aware school due to the inclusion of students and staff members with life threatening anaphylactic allergic conditions. We ask that anyone entering the Preschool site washes their hands on arrival and ensures that they do not bring any nuts (or any foods or items containing any nut products) to the Preschool or school. Please advise staff if your child has any allergies and complete the required Allergy and Anaphylaxis Management Plan for your child. Further information will be provided at the start of each year regarding other allergies that may be present and other foods that may not be brought to Preschool or school. Your co-operation is vital for this important health and safety matter.



## HYGIENE AND HANDWASHING PROCEDURES.

Staff, children and volunteers must adhere to the hand washing procedures. All children are encouraged to wash their hands:

- before and after eating or touching food
- after toileting
- after blowing their nose and wiping tears and dribbles when leaving the Preschool.

All scratches and cuts must be covered.

## DISEASES OUTBREAK PROCEDURES AND EXCLUSION PERIODS

Personal hygiene measures such as hand washing, covering the mouth and nose when coughing or sneezing, covering weeping sores, not sharing food or drinks and not attending school when ill or suffering from diarrhea are important means of limiting the transmission of a number of common infectious conditions. The *NSW Public Health Regulations* require children with the following conditions, and children who have been in contact with the following conditions, to be excluded from school, Preschool, childcare or family day care for the period specified in the table below.

Condition	Usual time between Infection, Illness & return
Chicken Pox	11-20 days – minimum exclusion 5 days after spots appear
German Measles (Rubella)	14-21 days – minimum 6 days after rash appears
Glandular Fever	Until recovered
Hepatitis A	15-50 days – 7 days from onset of jaundice
Hepatitis B	Medical certificate required
Measles	7-14 days – 5 days from rash appearing
Mumps	12-22 days – return one week after appearance of swelling
Impetigo	5-21 days – consult doctor, if sores treated & covered, return to school permitted
Pediculosis (Head Lice)	Eggs hatch in 1 week reach maturity in 2 weeks
Ringworm	10-14 days
Scabies	Several days – sometimes weeks
Whooping Cough	6-20 days – if antibiotic treatment not given, 3 weeks from onset of whooping sound, if oral erythromycin given, 5 days from start of medication

Source [www.health.nsw.gov.au](http://www.health.nsw.gov.au)



# NSW Immunisation Schedule

Funded July 2020



CHILDHOOD VACCINES			
AGE	DISEASE	VACCINE	INFORMATION
Birth	Hepatitis B	H-B-VAX II <b>OR</b> ENGERIX B (IM)	Within 7 days of birth (ideally within 24 hours)
6 weeks	Diphtheria, tetanus, pertussis, <i>Haemophilus influenzae</i> type b, hepatitis B, polio	INFANRIX HEXA (IM)	ROTARIX: Dose 1 limited to 6-14 weeks of age BXSERO: Prophylactic paracetamol recommended. Catch up available for Aboriginal children <2 until 30/06/2023
	Pneumococcal	PREVENAR 13 (IM)	
	Rotavirus	ROTARIX (Oral)	
	Meningococcal B (Aboriginal† children only)	BXSERO (IM)	
4 months	Diphtheria, tetanus, pertussis, <i>Haemophilus influenzae</i> type b, hepatitis B, polio	INFANRIX HEXA (IM)	ROTARIX: Dose 2 limited to 10-24 weeks BXSERO: Prophylactic paracetamol recommended. Catch up available for Aboriginal children <2 until 30/06/2023
	Pneumococcal	PREVENAR 13 (IM)	
	Rotavirus	ROTARIX (Oral)	
	Meningococcal B (Aboriginal children only)	BXSERO (IM)	
6 months	Diphtheria, tetanus, pertussis, <i>Haemophilus influenzae</i> type b, hepatitis B, polio	INFANRIX HEXA (IM)	Children ≥6 months with at risk conditions for IPD† are recommended to receive an additional dose of PREVENAR 13 – see AIH* Aboriginal children ≥6 months with certain at risk conditions may require an additional dose of Bexsero – see AIH*
12 months	Meningococcal ACWY	NIMENRIX (IM)	Bexsero: Prophylactic paracetamol recommended. Catch up available for Aboriginal children <2 until 30/06/2023
	Pneumococcal	PREVENAR 13 (IM)	
	Measles, mumps, rubella	MMR II <b>OR</b> PRIORIX (IM or SC)	
	Meningococcal B (Aboriginal children only)	BXSERO (IM)	
18 months	Diphtheria, tetanus, pertussis	INFANRIX <b>OR</b> TRIPACEL (IM)	
	Measles, mumps, rubella, varicella	PRIORIX TETRA <b>OR</b> PROQUAD (IM or SC)	
	<i>Haemophilus influenzae</i> type b	ACT-HIB (IM OR SC)	
4 years	Diphtheria, tetanus, pertussis, polio	INFANRIX-IPV <b>OR</b> QUADRACEL (IM)	Children with at risk conditions for IPD† are recommended to receive an additional dose of PNEUMOVAX 23 – see AIH*

AT RISK GROUPS, ADOLESCENTS AND ADULTS			
AGE/GROUP	DISEASE	VACCINE	INFORMATION
All people with asplenia, hyposplenia, complement deficiency and treatment with eculizumab	Meningococcal ACWY	NIMENRIX (IM)	See AIH* for required doses and timing Additional groups are recommended to receive these vaccines but these are not funded
	Meningococcal B	BXSERO (IM)	
>5 years with asplenia or hyposplenia	<i>Haemophilus influenzae</i> type b	ACT-HIB (IM or SC)	If incompletely vaccinated or not vaccinated in childhood
Year 7	Diphtheria, tetanus, pertussis	BOOSTRIX (IM)	
	Human papillomavirus	GARDASIL 9 (IM)	
Year 10	Meningococcal ACWY	NIMENRIX (IM)	
Pregnant	Influenza	INFLUENZA	Influenza: Any trimester
	Pertussis	BOOSTRIX <b>OR</b> ADACEL (IM)	Pertussis: each pregnancy between 20-32 weeks
Aboriginal people ≥50 years	Pneumococcal	PREVENAR 13 (IM) then PNEUMOVAX 23 (IM)	Prevenar 13: ≥50 years Pneumovax 23: 2-12 months later Pneumovax 23: at least 5 years later
70 years	Pneumococcal	PREVENAR 13 (IM)	Pneumococcal funded for people ≥70
	Zoster	ZOSTAVAX (SC)	Zoster: Catch up available for 71-79 year olds until 31/10/2021
People with at risk conditions for IPD†	See the online AIH* for conditions recommended to receive PREVENAR 13 and PNEUMOVAX 23		

INFLUENZA		
AGE/AT RISK CONDITION	RECOMMENDATION	INFORMATION
All children 6 months <5 years	ANNUAL INFLUENZA VACCINATION	For vaccine brands and eligibility see: <a href="http://www.health.nsw.gov.au/immunisation/Pages/flu.aspx">www.health.nsw.gov.au/immunisation/Pages/flu.aspx</a>
Aboriginal people ≥ 6 months		
People with at risk conditions ≥6 months		
≥65 years		
Pregnant women		

† The term Aboriginal is inclusive of Aboriginal and Torres Strait Islander people. ‡ IPD: Invasive pneumococcal disease. \*AIH: Online Australian Immunisation Handbook.



# CHILD SAFE STANDARDS

The Child Safe Standards provide a framework for creating child safe organisations. They are designed to drive cultural change to create, maintain and improve child safe practices. By implementing the Standards, we build a culture where abuse of children is prevented, responded to and reported.

All educators are mandatory reporters who are required by law to report suspected child abuse and neglect to government authorities.

The Working with Children Check (WWCC) is a requirement for anyone who works or volunteers in child-related work in NSW. It involves a National Police Check (criminal history record check) and a review of reportable workplace misconduct. All of our educators hold a current validated WWCC.

The Office of the Children's Guardian has developed the SAFE series – four children's books containing personal safety messages for children under six. The books support children's rights and promote the concept of kids having a voice. They help children identify the parts of their body that are private, help them understand their feelings and encourage them to think about five people they trust to help them if they feel scared, sad or upset.

The SAFE series promotes that protecting children from harm is a shared responsibility and knowing what keeps them safe is important, but that children are not responsible for their own safety, because this is the responsibility of the adults that care for the child.

Children will be introduced to the SAFE series characters throughout the year.







# ENVIRONMENTAL SUSTAINABILITY

Edgeworth Public School Preschool is committed to environmentally sustainable practices. We have developed a philosophy which outlines this commitment and the practices that we promote.

Children are engaged daily in the following sustainability activities;

- Composting
- Worm hotels - produces fertiliser for our vegetable gardens
- Energy and water saving
- Paper recycling. This is a whole-school approach
- Re-using packaging such as yoghurt containers
- Separating waste into rubbish, recycle and compost/worm farm
- Reducing packaging in lunch boxes
- Loose parts play - We welcome donations of materials for the children to construct (cardboard boxes, PVC pipes, tubing, tyres, scrap wood etc.)





## Wipe out Waste



# Pack waste free food!

Did you know that up to 50% of items in school/preschool bins come from food and drink packaging is brought from home?



## Pack



- **Snacks in reusable containers**
- **Drinks in a reusable bottle**
- **Reusable utensils when needed**
- **A reusable lunchbox or backpack**

## Avoid



- **Lunches packed in plastic bags, cling film or foil**
- **Disposable drink boxes, cans, cartons and bottles**
- **Disposable forks and spoons**
- **Pre-packaged lunches or single serve items**





# SUPPORT FOR FAMILIES

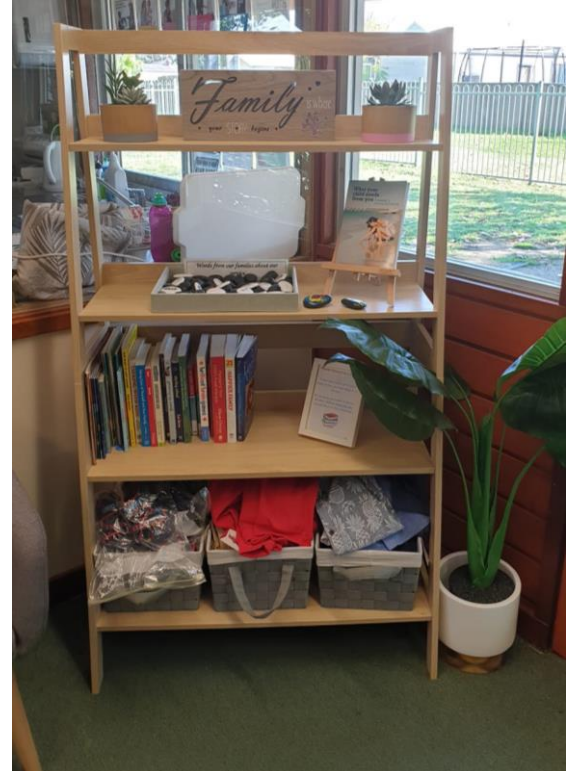
## CHILD WELFARE AND MANAGEMENT

Our educators at the Preschool are dedicated to supporting children and families. We make time to get to know our families and ensure that they feel supported. Please feel free to approach us at any time if you need support.

## PARENT BOOKSHELF

Our Preschool has a bookshelf with a variety of books that parents can borrow at any time. These books include parenting guides, books about relationship building and child development.

There are also a range of brochures available.



## CLOTHING

We have a clothing box at the preschool which contain preloved and new clothing items that families may take. These items are available to families throughout the year.

## FAMILY PANTRY

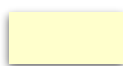
We have a family pantry that is available to families all the time. The pantry contains a variety of essential foods and health care needs. Families are encouraged to help themselves at times of need.



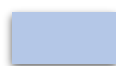




# 2023 PRESCHOOL CALENDAR



Group 1



Group 2

## Term 1

	Monday	Tuesday	Wednesday	Thursday	Friday
1	Jan 23	24	25	26	27 SDD
2	Jan 30 SDD	31	1 Feb	2	3
3	Feb 6	7	8	9	10
4	Feb 13	14	15	16	17
5	Feb 20	21	22	23	24
6	Feb 27	28	Mar 1	2	3
7	Mar 6	7	8	9	10
8	Mar 13	14	15	16	17
9	Mar 20	21	22	23	24
10	March 27	28	29	30	31
11	Apr 3	4	5	7	8

## Term 2

	Monday	Tuesday	Wednesday	Thursday	Friday
1	Apr 24 SDD	25	26	27	28
2	May 1	2	3	4	5
3	May 8	9	10	11	12
4	May 15	16	17	18	19
5	May 22	23	24	25	26
6	May 29	30	31	Jun 1	2
7	Jun 5	6	7	8	9
8	Jun 12	13	14	15	16
9	Jun 19	20	21	22	23
10	Jun 26	27	28	29	30



# 2023 PRESCHOOL CALENDAR



## Term 3

	Monday	Tuesday	Wednesday	Thursday	Friday
1	Jul 17	18	19	20	21
2	Jul 24	25	26	27	28
3	July 31	1	2	3	4
4	Aug 7	8	9	10	11
5	Aug 14	15	16	17	18
6	Aug 21	22	23	24	25
7	Aug 28	29	30	31	21
8	Sep 4	5	6	7	8
9	Sep 11	14	13	14	15
10	Sep 18	19	20	21	22

## Term 4

	Monday	Tuesday	Wednesday	Thursday	Friday
1	Oct 9	10	11	12	13
2	Oct 16	17	18	19	21
3	Oct 23	24	25	26	27
4	Oct 30	31	Nov 1	2	3
5	Nov 6	7	8	9	10
6	Nov 13	14	15	16	17
7	Nov 20	21	22	23	24
8	Nov 27	28	29	30	Dec 1
9	Dec 4	5	6	7	8
10	Dec 11	12	13	14	15
11	Dec 18 SDD	19 SDD	20	21	22



# ACKNOWLEDGEMENT OF COUNTRY



An Acknowledgement of Country is an opportunity for anyone to show respect for Traditional Owners and the continuing connection of Aboriginal and Torres Strait Islander people to Country. It can be given by both non-Indigenous people and Aboriginal and Torres Strait Islander people.

Every day the children gather around the Yarning Circle and contribute to the Acknowledgement of Country.

We at Edgeworth Preschool  
would like to say thank you  
to the Awabakal people  
for letting us share your land.

We promise to look after it,  
the animals and the people too.

We respect the elders  
who have gone before us  
and those who stand today.

We acknowledge the past  
and stand together  
for the future of our country.



